

Position: Groundskeeper/Handyman

Reports to: Maintenance Supervisor and Airport Management

Airport: Gary / Chicago International Airport (GYG)

Key Responsibilities (Essential):

The Groundskeeper/Handyman is responsible for maintaining the landside grounds of the airport as well as performing routine installation, maintenance and repair tasks. The Groundskeeper/Handyman also performs landscaping tasks using power equipment and hand tools to maintain the facility's grounds.

The Groundskeeper/Handyman essential duties will include the following:

Duties / Responsibilities

- Mows lawns, trim weeds, and rakes leaves as assigned.
- Picks up and removes trash prior to mowing a designated area.
- Empties trash and recycling containers.
- Trims bushes, shrubs, and hedges.
- Prepares soil and plants flowers, bushes, hedges, or shrubs.
- Plants trees and prunes them when necessary.
- Cuts and removes trees as needed.
- Waters plants and lawns and adds fertilizer as needed.
- Completes snow removal tasks such as shoveling sidewalks, steps, and doorways as needed during winter months.
- Operates a snow blower or snowplow to clear roads, driveways, and parking lots.
- Performs routine maintenance on power equipment.
- Repair and paint doors, windows, walls, ceilings, and other parts of the building.
- Must be able to work in a variety of weather conditions.
- Adheres to all safety precautions

Professional Experience/ Qualifications

To perform this job successfully, the selected individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- High school diploma or equivalent.
- At least 1-year's maintenance experience.



- Ability to operate various types of power equipment including lawnmowers, trimmers, hedge trimmers, leaf blowers, and other landscaping equipment.
- Must have knowledge of painting, hand tools, caulking, power tools, basic math, handyman experience
- Must possess hands-on maintenance experience of small equipment.
- Demonstrates general grounds/facility maintenance knowledge.
- Ability to follow instructions and complete assignments
- Excellent Communications Skills

Compensation

- Competitive compensation package.

Non-Discrimination Commitment

- GCIA policies focus on eliminating all discrimination based on gender, race, ethnicity, indigenous identity, disability, sexual orientation, and gender identity.
- GCIA commitment to gender equality and non-discrimination focuses on issues related to equal opportunities and treatment for all women and men in the employees' recruitment, selection, and promotion, compensation, and development processes.

Education

- High school diploma or equivalent.
- Demonstrated maintenance experience required.
- Must possess a valid Drivers' License as a condition of employment.
- Must be eligible to obtain all Airport staff access and security clearances from the Authorities.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.



While performing the duties of this job, the employee will be regularly required to stand; walk; use hands to finger, handle to feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and smell. The employee will occasionally be required to sit. The employee must regularly lift and/or move more than 50 pounds. Specific vision abilities required by this job include vision, distance vision, peripheral vision, depth perception and ability to adjust focus.